



17 October 2019

Dear Parents

### PARENT CONSULTATION EVENINGS

Our Autumn Term Parent Consultation evenings for classes in Years R-6 are on the following dates and times.

Tuesday 12 November 4.30 - 7.00 pm

Wednesday 13 November 3.00 - 5.30 pm (INSET Day so school closed for pupils)

These meetings provide an opportunity for parents/carers to discuss their child's work and progress with the class teacher. From Years 2-6 we are inviting children to be present at the meeting, in order that successes and ways forward are discussed with the child. The length of each appointment is 10 minutes, and we please ask that you do not take longer than this, otherwise it will have a knock-on effect for the rest of the evening and other parents will be kept waiting.

We ask that only in exceptional circumstance should you ask teaching staff to make appointments with you outside of these dates, as many of our staff have other after school commitments.

We are again using our online booking system to make it easier for you and staff to manage the appointments. To book appointments with your child/ren's teachers please go to:

<https://stpeterscroydon.parentseveningsystem.co.uk/>

**Bookings open on Monday 21 October at 6.00 pm.  
You will not be able to book before this time.**

To login you will need your title, forename and surname (eg Mrs Susan Brown), your email address and your child's forename, surname and class. Once you have logged in you should be able to make bookings for all your children. If you have entered your email address you will then receive confirmation by email. You will also be able to change, delete or check the time of your appointment at a later date should you so wish by logging in again. Please check in advance of Monday 21 October that you are able to log in, and if not, please contact the school office.

Kind regards

Samantha Sandle & Caroline Barriball  
Co-Headteachers